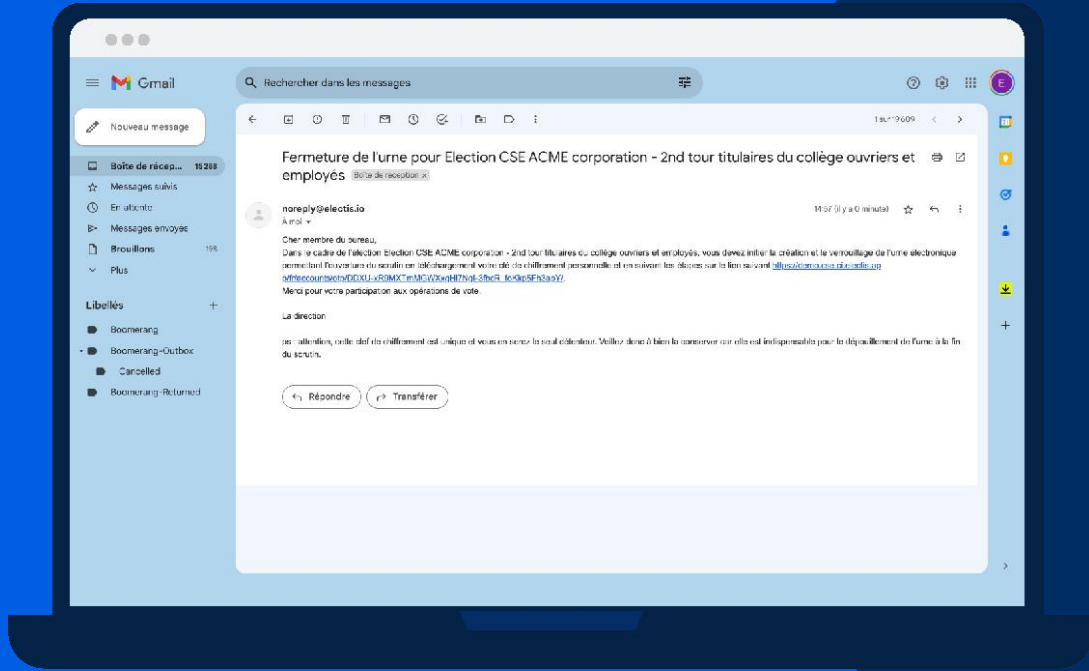




 Electis

Electis.app Guide for board members



1. Reception of an email to close the election ballot box

Imagine a physical ballot box. You need to place a padlock on the ballot box along with the other members of the board and then lock the padlock using your keys.

Click on the link* in the email to access platform and retrieve your encryption key

*This is a unique link; if you close your browser or the window after clicking it, the platform will ask you to provide your email address again to send you a new

Connexion réussie

CLIQUEZ ICI POUR CONTINUER

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2. Logging into the platform

If you have a valid link, you will arrive on this page.

Then, click on the button located in the center of the screen to continue.

Membres du bureau de vote

Un minimum de 2 membres du bureau de vote est requis pour verrouiller ou déverrouiller l'urne

EMAIL	TÉLÉCHARGER	CLÉ VERIFIÉE	CLÉ TÉLÉCHARGÉE
john.doe@acme.corp	TÉLÉCHARGER	—	—
sherlock.holmes@acme.corp	Non	Non	Non
ben.kamobi@acme.corp	Non	Non	Non

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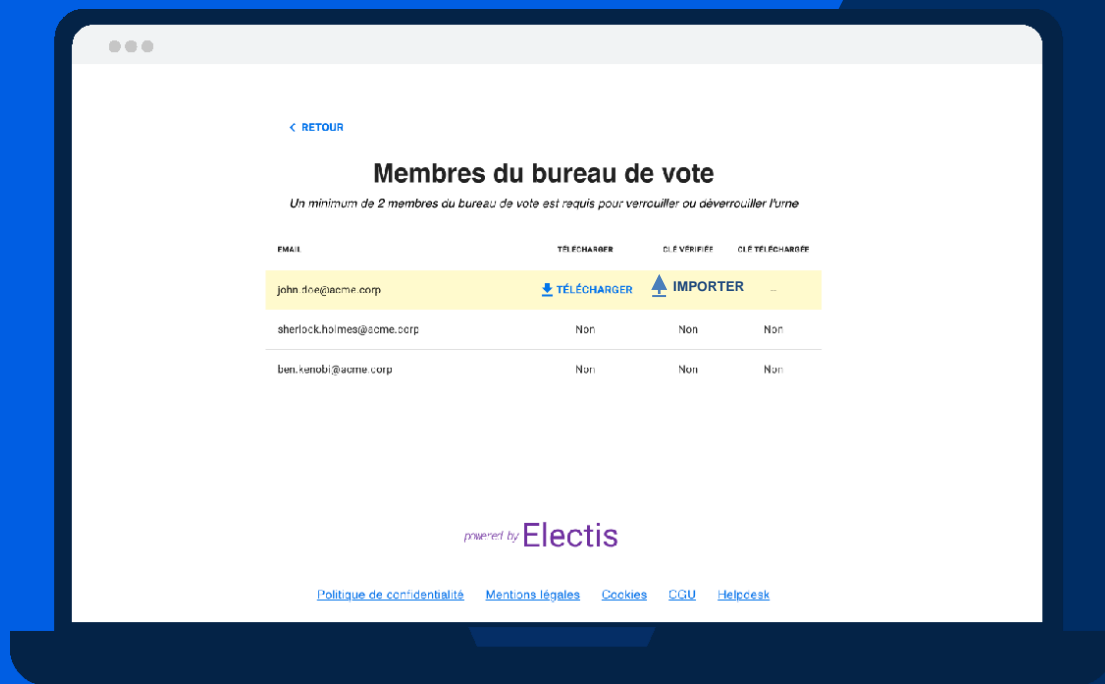
3. Retrieving the encryption

Click on the Download button to save your encryption key to your computer.

* This key is personal and unique. Save it in a place where you can easily find it and where it won't be accidentally deleted.

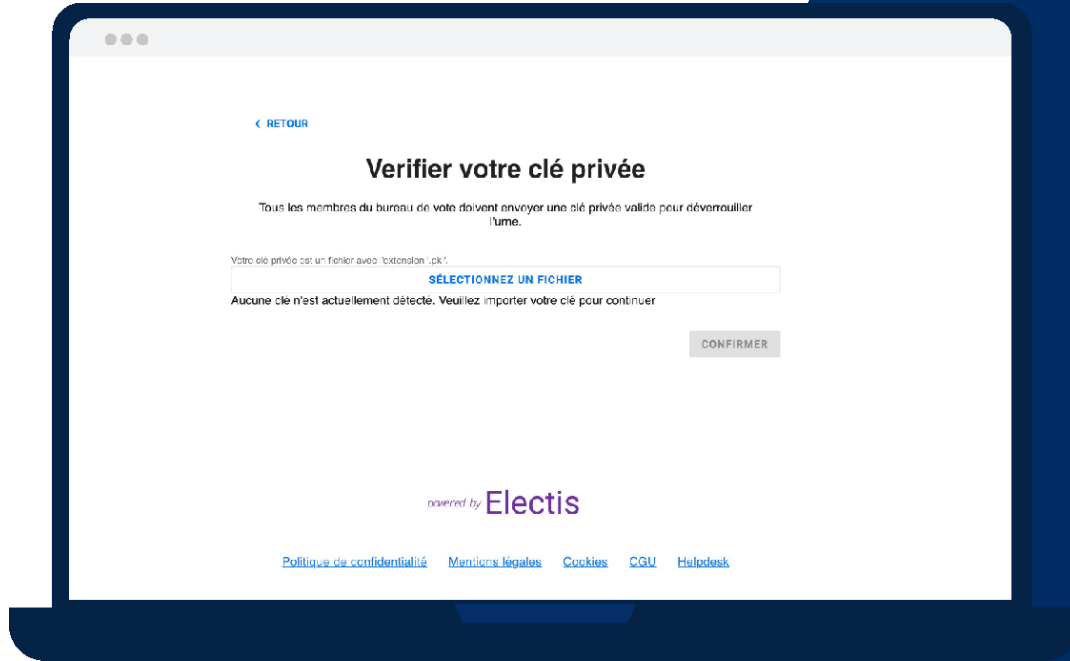
4. Verification of the key's integration

Import the key onto the platform to verify the integrity of your encryption key.



5. Select the key

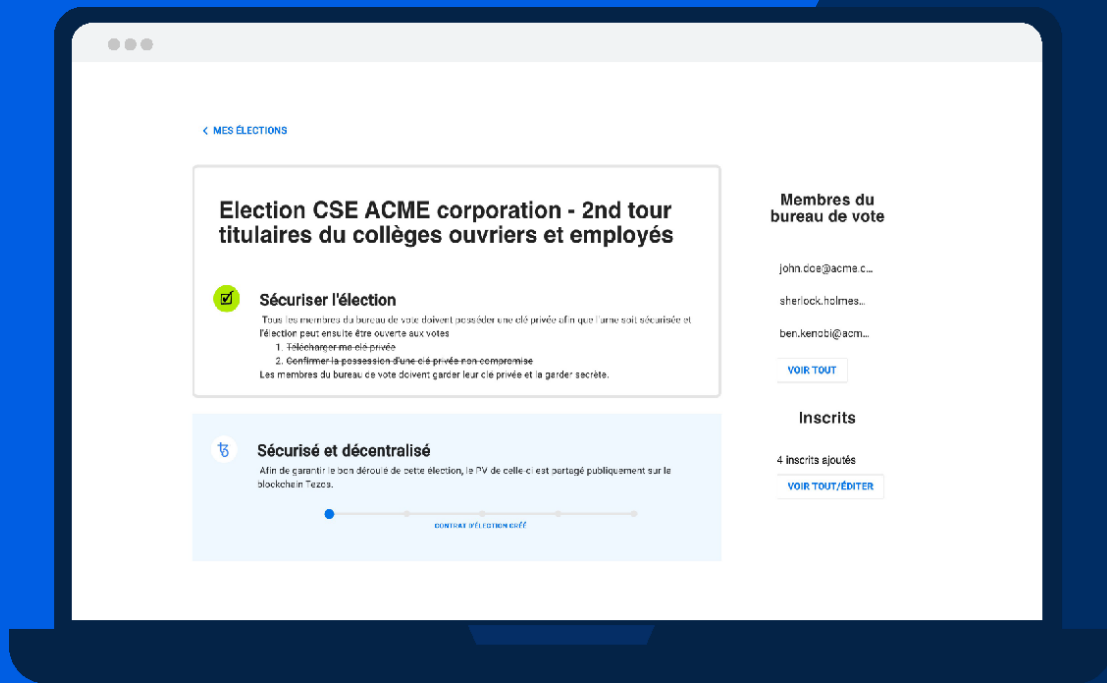
Once you have clicked on the “SELECTIONNER UN FICHIER” (select a file), locate the key (ideally, you saved it on your desktop) and then validate.

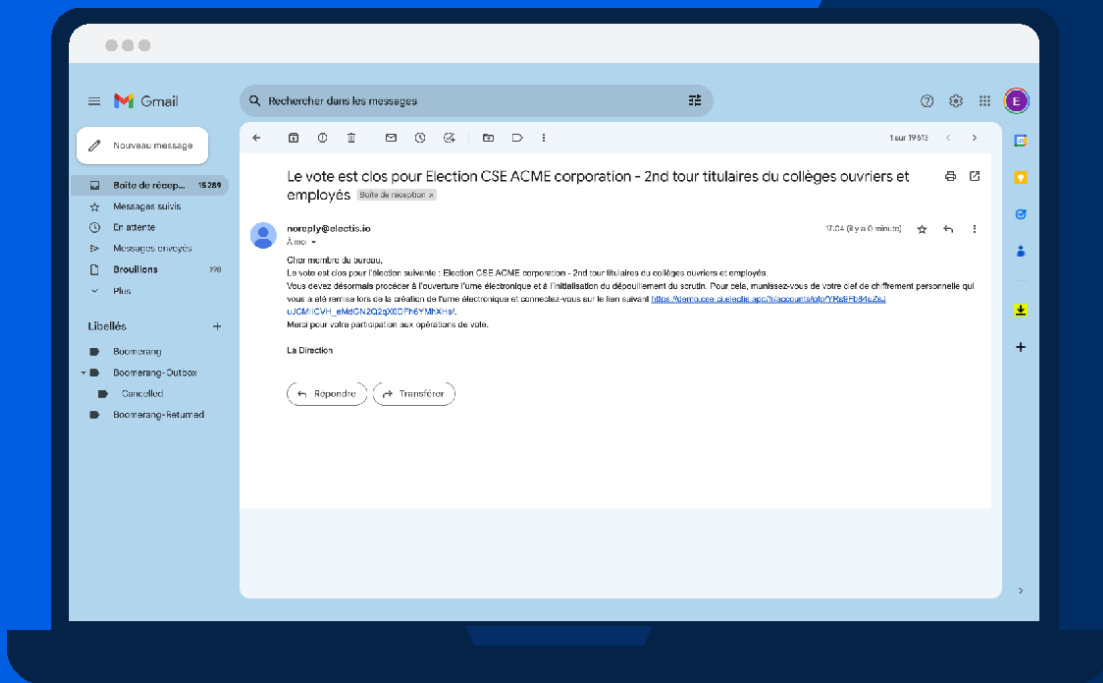


6. End of key ceremony

Once these actions are completed, you are done for today.

The next appointment is at the closing time of the elections

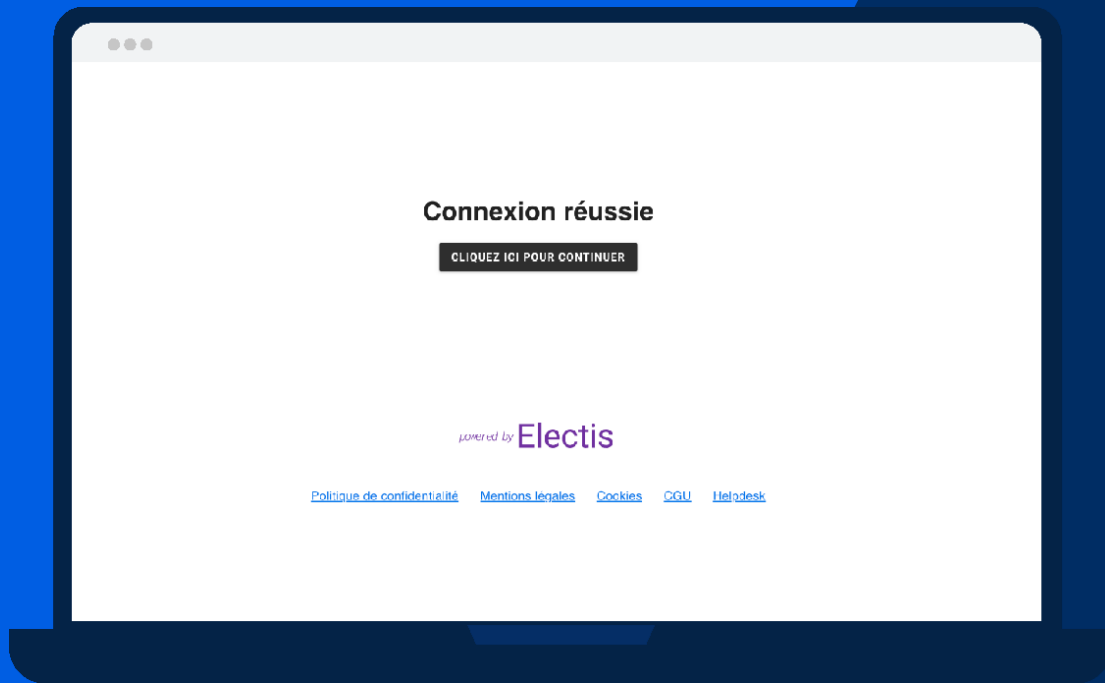




7. Closure of the elections

At the time and date of the closure of the vote, you will receive an email.

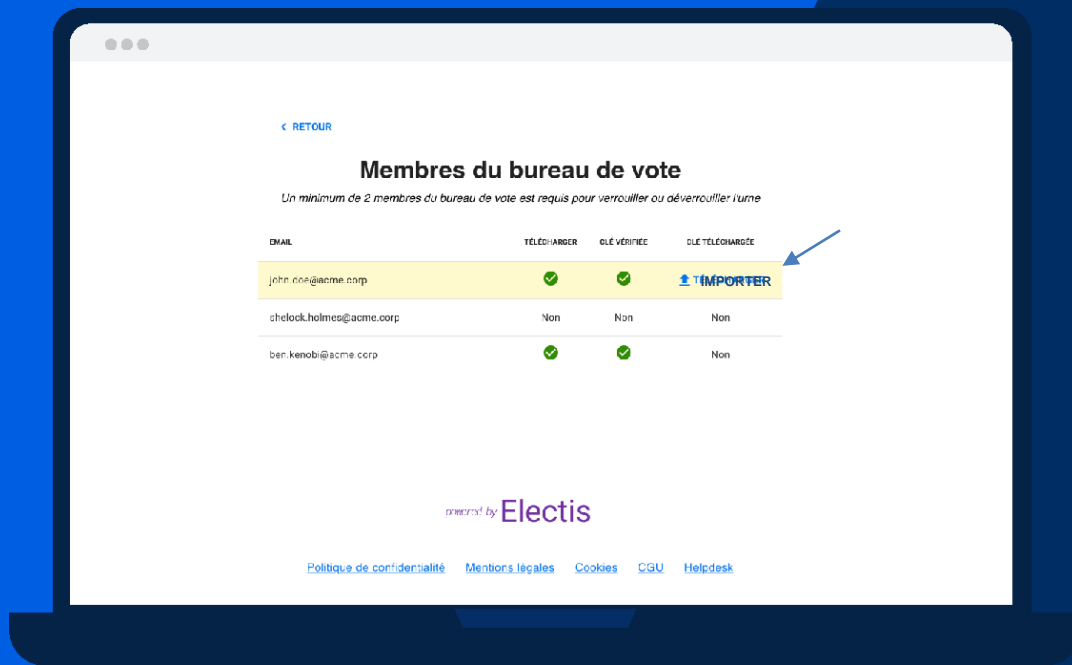
Click on the link in the email to access the platform and deposit your encryption keys.



8. Logging into the platform

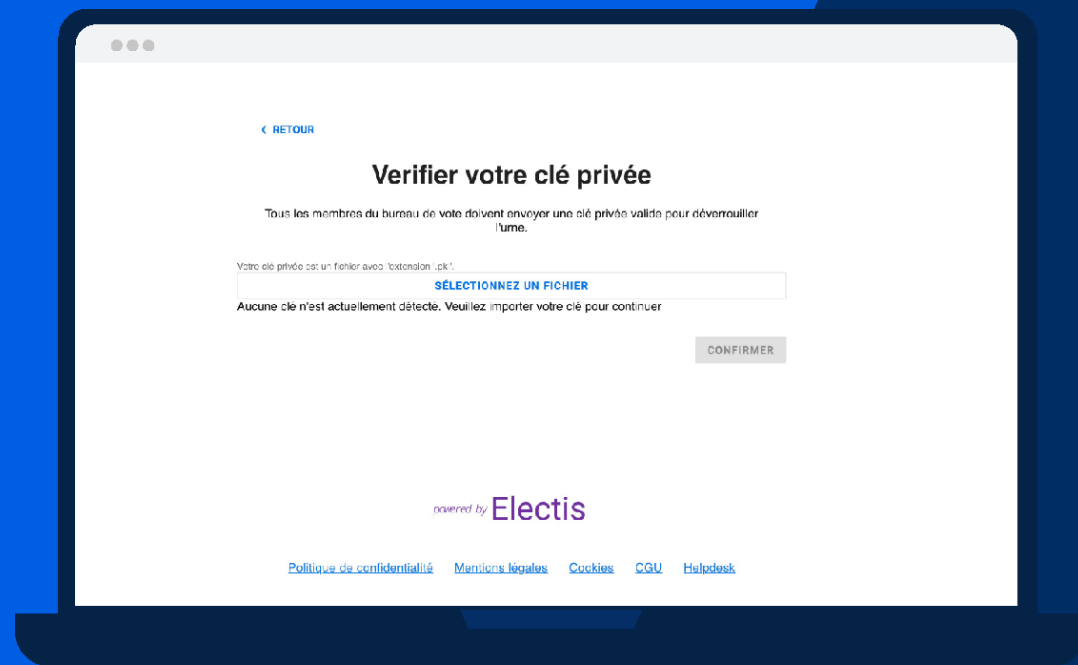
If you have a valid link, you will arrive on this page.

Then, click on the button located in the center of the screen to continue.



8. Import your encryption key

Click on the 'IMPORTER' button to access the encryption key import page



9. Select the key

Once you have clicked on the “SELECTER VOTRE CLÉ PRIVÉE” button, you will be asked to select a file (select a file), locate the key file (ideally, you saved it on your desktop) and then validate.

PS: 1 key per election, which means 1 key for the titular election and 1 key for the substitute election.

**Your mission is now completed!
Thank you for being an extraordinary member of the board!**

Contact us



www.electis.com

lily@electis.com

+33 661419988